

State of Rhode Island
Department of Administration

INTER-OFFICE MEMORANDUM

Office of Accounts and Control

TO: Chief Payroll Officers **DATE:** October 27, 2000
Departments and Agencies

FROM: Robert A. Poll, Associate Controller

SUBJECT: **ELECTION DAY HOLIDAY PAYROLL**

To ensure a timely transmission of direct deposits, as well as paychecks, you will be **REQUIRED** to “sign off” on all payrolls no later that **2:00 P.M. on Monday, November 6, 2000.**

Thank you in advance for your cooperation.

/sc
CPO:01-03